

CORNERSTONE.IT (m) iManage





Jim Moreo Principal Cornerstone.IT



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## iManage Work Product Management



Document + Email Management

#### Work more productively

- iManage Work
- iManage Share



### RAVN Artificial Intelligence

#### Work smarter

- iManage Insight
- iManage Classify
- iManage Extract



Security, Risk Mitigation & Governance

#### Work safer

- iManage Conflicts Manager
- iManage Business Intake Manager
- iManage Security Policy Manager
- iManage Threat Manager
- iManage Records Manager

iManage RAVN Engine — Content Intelligence and AI

iManage Platform — Administration · Common Services · Security



## iManage Work 10

Overview and Roadmap





## 2019 Roadmap Focus

### TODAY

- Work 10.2 Win (Auto-Update)
- iManage Drive (Beta)

### • Mac Client

• Gmail EMM

# 1H - MANTIS

- Feature Parity for Legacy Customers
- Desktop Sync & Offline

2H - Collaboration

### • Office Online

- G-Suite
- Collaboration

## iManage Work 10.2

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## **Enhanced Support for More Applications**

Import and manage any type of file as part of your Work Product

• Extensive support for non-integrated applications

Allows uses to edit any file that is saved to iManage Work using the native application.

Full integration with MS Visio & Project

Allows users to open and edit files directly from Microsoft Visio and Project. (2013 & later)

### Enable Passive mode

Native File save or open options are triggered for MS Office when passive mode is enabled.





### Automatically apply configurations

Changes to the Outlook application configurations are applied without requiring a restart.

Cost Recovery Integration\*

Time spent by the user editing a document is captured based on typing activity.

• Combine files into PDF

Users are able to insert PDF docs stored in iManage Work directly into a PDF document without having to save it locally first.





## **Client-Side Email Management**

Don't lose any important emails with automatic filing



### Send & File

Users are prompted with a Send & File dialog to select a filing location when sending emails.



### Sent Items Filer

Monitor users' sent item folder for emails that have a luggage tag or containing an iManage Folder email address to automatically file the emails.



### **Inbox Filer**

Monitor users' inbox folder for replies to emails that have a luggage tag or contain an iManage Folder email address to automatically file the emails.



### **Mapped Folders**

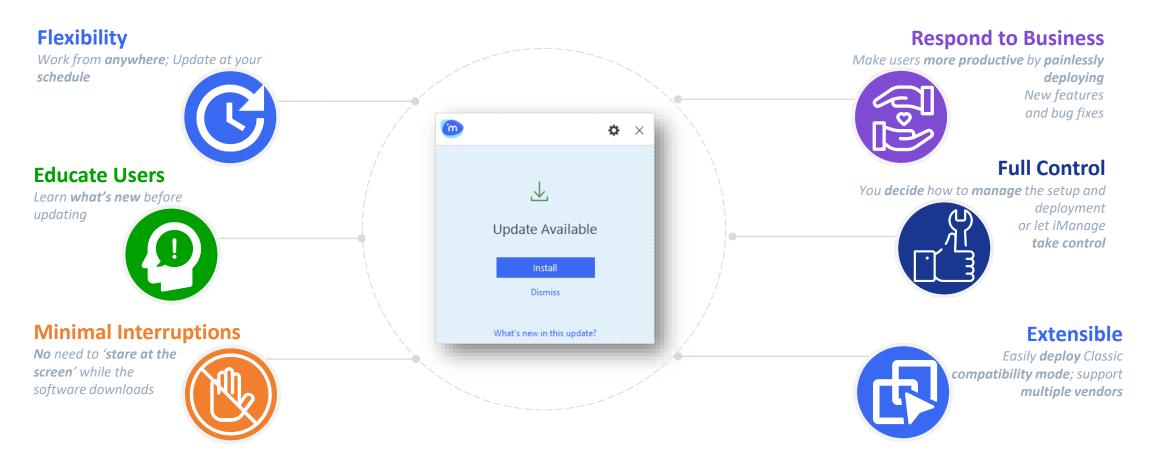
Continue to use your existing Outlook folders to automatically file e-mail into iManage.

## iManage Auto Updates Features

Stay up-to-date with the latest features and continuous fixes

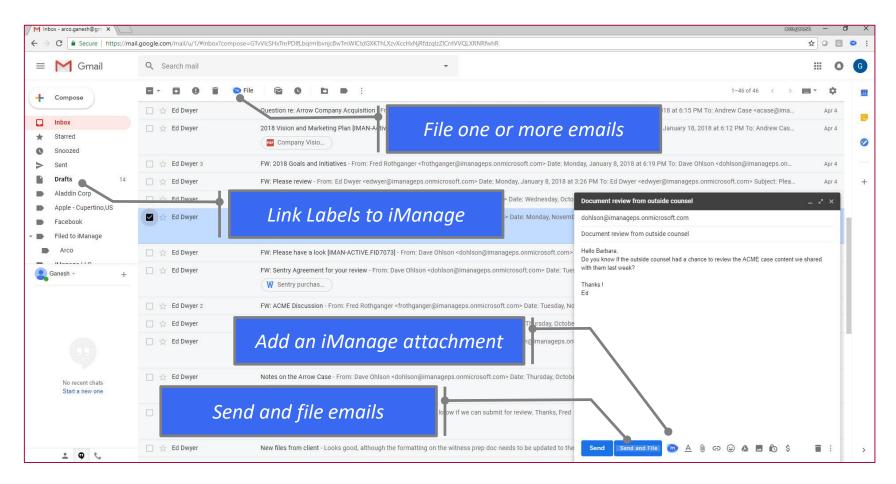
### End User

<u>Admin</u>



## **Email Management for Gmail**

### Manage emails and attachments from Gmail



## Now Available on a Mac

Complete email and document management capabilities



Standalone desktop App for the Mac

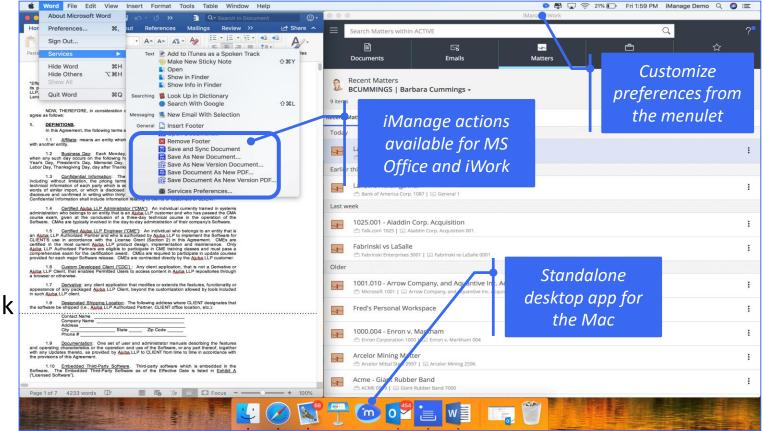
MS Office & iWork integration



Email Management: Apple Mail and Outlook



Edit PDF documents using Preview app



## 2019 Roadmap Focus

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# **1H - MANTIS**

• Feature Parity for Legacy Customers

• Desktop Sync & Offline

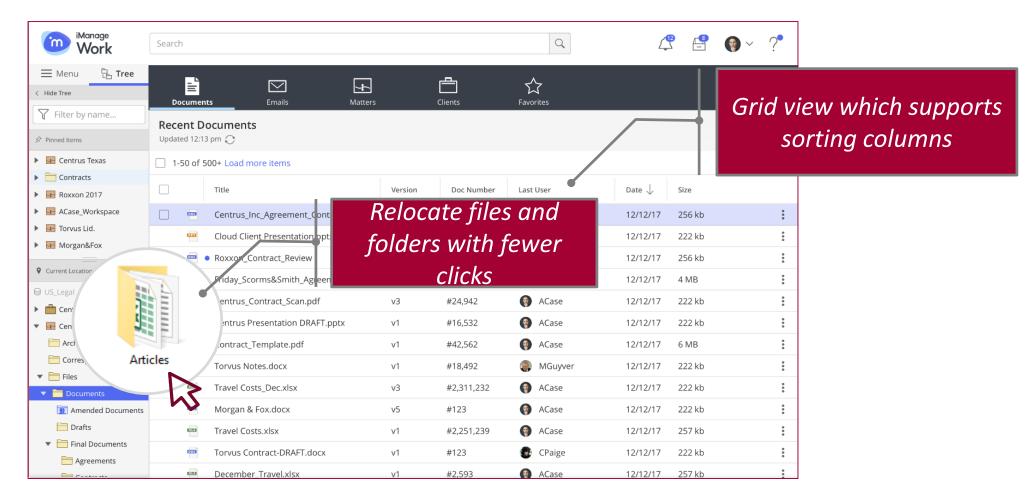


### 2H - Collaboration

- Office Online
- G-Suite
- Collaboration

## Work 10 - Tree Grid & Drag and Drop

Interface designed for power users who prefer a rich desktop experience



## **Smart Sync and Offline**

### Take content offline securely and sync automatically

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• 1121-002 Morgan&Fo	FileName.docx         Image: Control of the second sec		:

### **Complete Offline experience**

Allow end users to select Workspaces and folders to take offline. Filed emails are available offline.



### Smart cache & File transfers

Optimized file transfers that prevents orphaned checked out documents.



### Secure

All content is encrypted including file store, metadata DB, & filename.



#### Unified user experience

Consistent end user experience with iManage Drive and the sync engine with Work 10.

## **EMM Enhancements**

Security enhancements & client-side filing parity with server-site filing

- OAuth Support for WCS Exchange
  - Added security the pre-registration
- Mailbox Agent
  - With client-side filing
- Offline Email Management
  - Filing to the sync engine offline

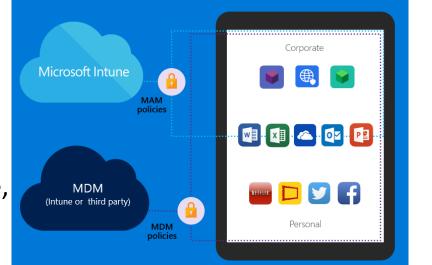


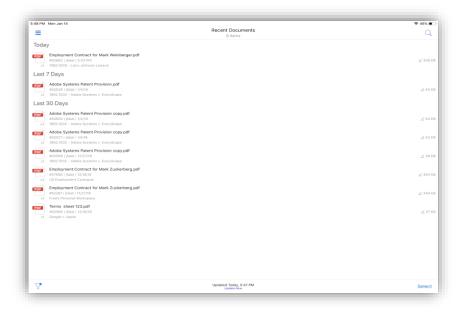


## **PDF Annotation & Microsoft Intune Integration**

Annotate PDFs in Work & Secure MS Office Apps on iOS

- Prevents personal O365 accounts from accessing iManage content
- Prevents saving to unsanctioned cloud storage, e.g., Box
- Works with other MDM applications to manage the device outside of Intune
  - Blackberry Bridge
  - MobileIron





## iManage Drive

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Home Share View

File

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✓ ひ Search Documents

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🖌 Quick access		January 17, 2010
OneDrive		NEW EDIT IN ASIA
OneDrive - iManage LLC	Bonus Diago Piacentini Exhibit A to Level3 PROMISSORY	Mr. Diego Piacentini 20090 Segrate (Milano) Italy
This PC	Letter.docx Employment Declaration.pdf SEPARATION NOTE.docx	RE: Offer of Employment
3D Objects	Agreement.doc AGREEMENT.doc x	Dear Diego:
Desktop		
Documents		On behalf of Amazon.com Inc. (the "Company") and its affiliates, I am very pleased to offer you the position of Sr. Vice President, International. This
Downloads		letter clarifies and confirms the terms of your employment with the Company.
Music		Start Date Unless we mutually agree otherwise, you will commence employment on or before
Pictures		April 15, 2010.
Videos		Salary
OS (C:)		Your starting salary will be \$175,000 annualized payable monthly in accordance with the Company's standard payroll practice and subject to applicable
iManageDrive (Y:)		withholding taxes. Because your position is exempt from overtime pay, your salary will compensate you for all hours worked. Your base salary will be
1016.001 - Diego Piacentini Employment Agreement		reviewed annually by the Board of Directors or its Compensation Committee, and any increases will be effective as of the date determined by the Board or its
Documents		Compensation Committee. If in the future, Amazon.com establishes an Italian
, Email		company and the terms of the then current tax treaty between the US and Italy allow, your compensations will not be subject to U.S. social security
Agreements		withholding.
Apple v. Samsung		Signing Bonus
Fabrinski vs LaSalle		
LaSalle vs Fabrinski Network		Benefits You will also be entitled, during the term of your employment, to such vacation, medical and other employee benefits as the Company may offer from time to time, subject to applicable eligibility requirements. The Company does reserve the right to make any modifications in the benefits package that it deems appropriate. The Company's Current vacation policy is to provide you with two weeks paid vacation per year in the first year of you employment and three weeks per year thereafter during the term of your employment. You are also eligible to participate in Amazon.com's 401(k)-retirement plan the first quarter after 90 days of employment and to enroll in our major medical plan on the first entry date following the commencement of your employment. Relocation benefits as discussed will also be included, a summary of which will be provided. <prge></prge>
		Stock Options As we discussed, The Company takes a long-term approach to investment, and its employees are its most important investment. Our compensation structure is weighted towards equity ownership because we believe we will create the most value for the Company and its shareholders over time by having employees think and act like, and therefor be, owners. To this end, and subject to Board of Directors' approval, you will be granted a 10-year option to purchase 300,00 shares of Amazon.com common stock. This option will vest at the rate of 60,000 shares at the end of your first year of employment. The remaining shares will vest at the rate of 60,000 shares at the end of years 2 through 5 of your employment. In addition, you will be granted a 10-year option to purchase 300,00 shares of Amazon.com common stock, which will vest at the rate of 60,000 shares at the end of each year of employment after the first 5 years of employment. The strike price on your stock option grants will be the fair market value per share of such stock on the later of the Start Date or the date that the Compensation Committee approves your grants. Your option will be drems and condition of the

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- Office Online
- G-Suite
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# iManage Work 2019-2020

*Key themes driving roadmap futures* 

**MS Office Online &** Collaboration iManage Work OneNote MS Office Editing Online Mobile Office G-Suite

### **Tagging & Collections**

6

Manual or integrate with RAVN advanced functions Document Protection DRM and DLP integrations

## Security Policy Manager and Threat Manager

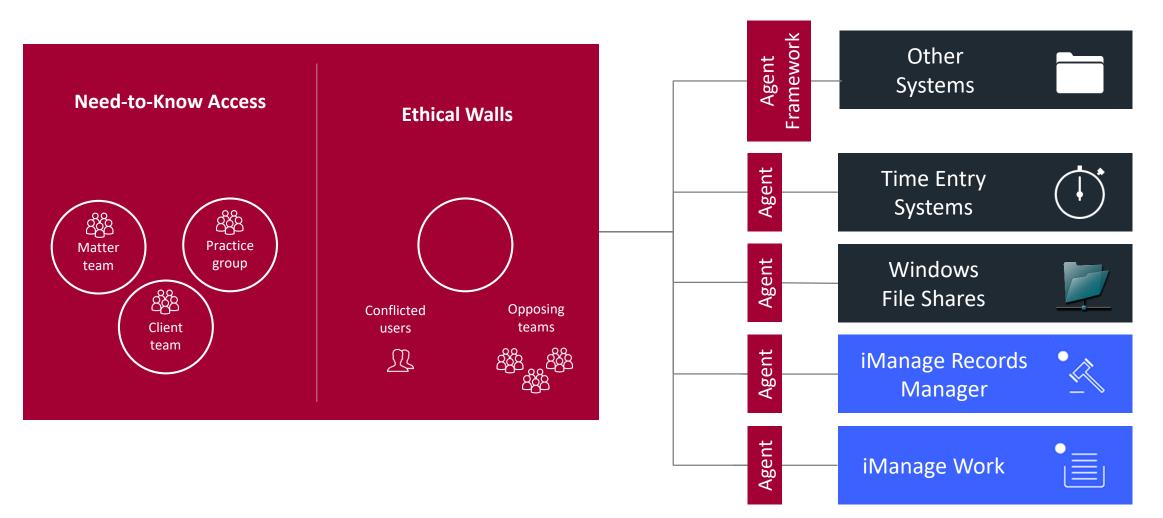
Features & Benefits





# **Security Policy Manager**

Delivering Need to Know Security and Ethical Walls at Scale Across the Firm



## Security that Scales – Support Full Need-To-Know

- Security applied instantly to DMS
  - No cascade of ACL, content re-indexing or re-filling
- Ability to delegate security responsibility
  - Intuitive user experience
  - Central administration
- Allow attorneys to add themselves
  - Access instantly or after approval



## Security with a Client or Matter Focus

- Security that is easy to understand
  - Security defined client, client matter, group or matter case
  - Reduce complexity of multiple overlapping walls
- Visibility in iManage user interfaces
  - Restricted access materials clearly identified
  - iManage Work and iManage Records Manager
- Designed for help desk operators
  - Easily respond to "why don't I have access" questions

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Users Allowed by Data	Default Access
Users Allowed by Policy View members > Users Excluded by Policy View members > Ed White	Default Access Read/Write

# iManage Threat Manager

Advance protection against modern day security threats



# Detect sophisticated threats

Insider, external, departing laterals



## **Reduce false positives**

Deep feature set analyzes and identifies risks that are likely fraudulent



### **Ensure Compliance**

Built-in reports credibly demonstrate how sensitive data is protected



## **Streamline Investigations**

Interactive graphs, visualizations Re-construct attack timeline



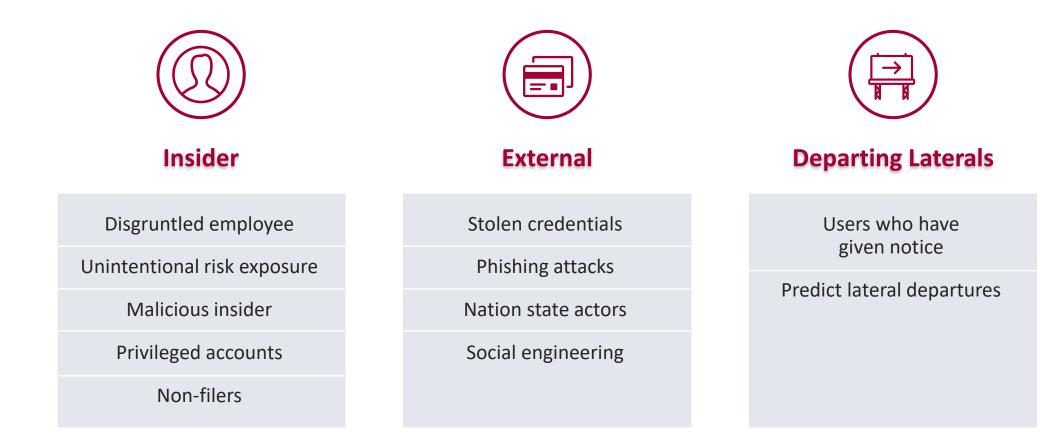
iManage databases, Email Logs, Time & billing systems, Matter Management Systems, SIEM Tools



## **Easy to Deploy**

On premise appliance, iManage Cloud

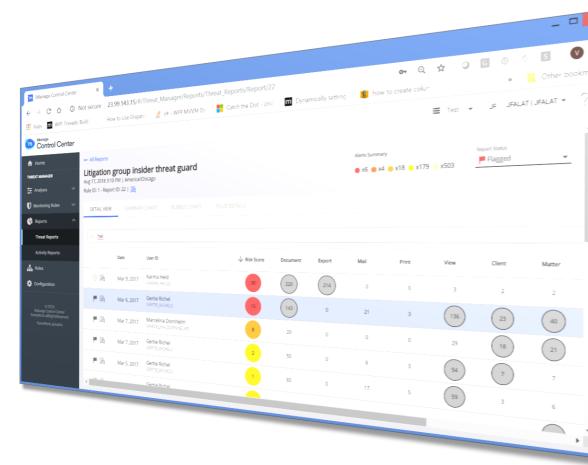
## **Threat Manager Mitigates Modern Day Threats**



## **Detect Threats With the Highest Level of Accuracy**

Innovative ways to protect and secure sensitive data

- Reduce time to neutralize threats
  - Machine Learning technology analyzes deviation in contextual information- client, matters, practice areas
- Proprietary scoring algorithm and simulation
- Go beyond threshold-based monitoring
  - Understands malicious behavior patterns



## iManage RAVN AI

Features & Benefits





## What Does iManage RAVN AI Do?



### Classify Create order from chaos

- Document and email classification
- Classify time card narratives for better Pricing, LPM
- PII identification



Extract Turn documents into data

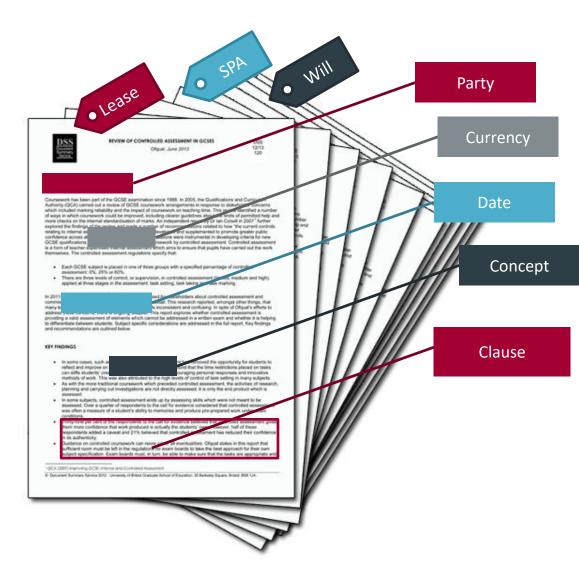
- Document reviews
  - M&A
  - Real Estate
  - Contracts
  - Finance
- Extract information
  - Clauses, parties, dates
  - Obligations



## Insight Powerful search and KM

- Full text, taxonomy and conceptual search
- Federated search
- Across repositories
- Identify experts with Knowledge Graph<sup>™</sup>

## iManage RAVN AI Understands Your Data



- Filter and understand
  - Type and language of document
  - Structure of document
  - Search and tagging
- Extract and automate
  - Clauses and key data
  - Self Serve: AI trained by end users
  - Pre-built by experts; reusable
- Analyze and act
  - Export to line of business systems
  - Expose results in Insight
  - Embed into legal processes

# iManage RAVN AI Advantage

- Extensible, Self-training
  - Out-of-the box and custom extractors
  - Fully functional API
- Multi-use
  - Supports multiple use cases
  - Recipes
- Deeply integrated with iManage applications
  - Single user interface, model re-use
  - Use extracted metadata for advanced search
- Single vendor across content, analytics, governance and compliance



# **iManage RAVN AI Solutions**



### **Document Reviews**

M&A Due Diligence Real estate leases Financial documents



Time Card Narrative Classification

- Classify activity for billing, pricing, project management, budgeting
- Time records are uploaded
   & available for additional analysis
   by the firm

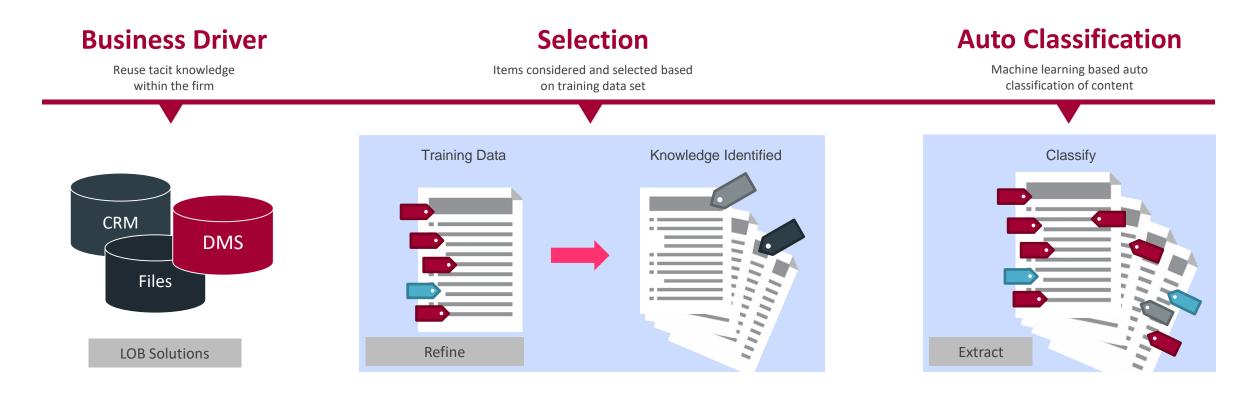


Clause Library / Knowledge Management

- Faster drafting of documents
- More compliant drafting
- Stay on top of "what is market"
- Encourages collaboration
- Better re-use of existing knowledge

# **Document Classifier**

Identify potential precedent and knowledge base content



### Outcome

Content is automatically selected, classified and made available through search for rapid re-use, improving legal service delivery

## iManage Records Manager

Features & Benefits





# iManage Records Manager

Governance for physical and electronic records



### Seamless integration with iManage Work

Consolidated end user interface-all electronic and physical content in one place



### Single policy engine

Manage electronic and physical content consistently using a central policy engine



### **Role specific dashboards**

End users, secretaries, records clerks and managers can easily access and perform key tasks



### **Optimized for the iManage Cloud**

Available ion-premises or n the iManage cloud



### Manage content in place

Manage content in Windows file shares and other locations without having to move it to the DMS



### **Powered by the RAVN engine**

Single search index across iManage repositories

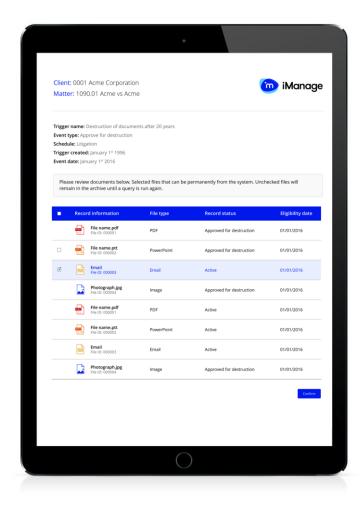
## **Market Leading Physical Records Capabilities**

- Fully configurable hierarchical location types
  - Cities, buildings, offices, file rooms, zones, racks, shelves and shelf locations
- Track circulating items
  - Barcodes and RFID tags
- Offsite storage vendor support
- Seamless integration with electronic records
   management



## **Record Retention and Disposition**

- Apply retention schedules at the matter, folder, record type or record level
- Option to dispose non-records in workspace
- Configurable disposition workflow
  - Automate the review and disposition process with out of the box workflows
  - Electronic and physical records



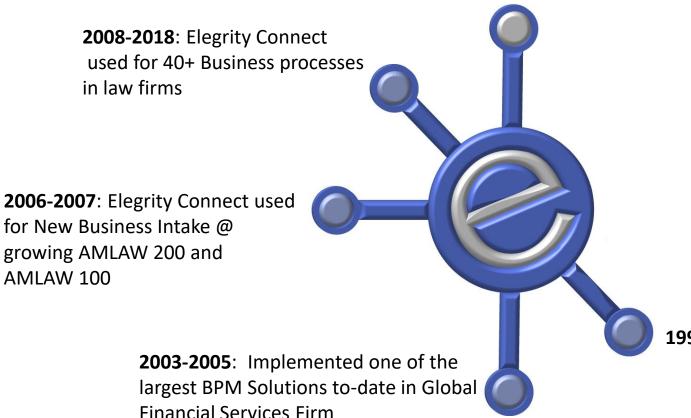
## **iManage + Elegrity** Features & Benefits





# **Elegrity History**

**2014-2018**: E-Valuate successfully supplants Elite, LegalKey, Analyze & Aderant conflicts



Elegrity is the most experienced law firm BPM & Conflicts of Interest vendor in the market.

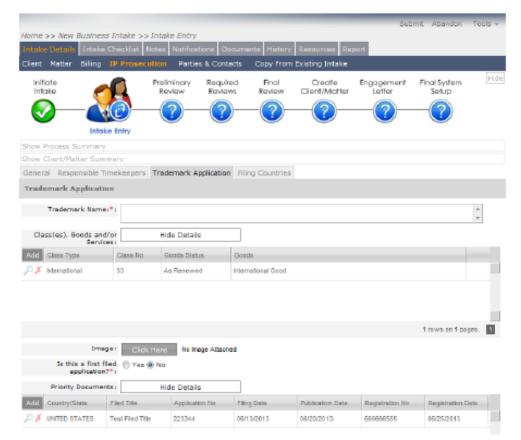
We bring an unparalleled combination of law firm operational expertise and technical expertise – along with our focus on Client Service.

1998: Founded

# **Business Processes Automated**

- Business Intake
- Preliminary Conflicts / RFP / Pitch
- Add/Change Parties
- Matter Check-Up
- Billing Rate Exceptions Management
- Client/Matter Name Changes
- Attorney Role Changes
- Many more...

### Trademark Application: Classes, Goods & Services



# iManage New Business Manager

Benefits

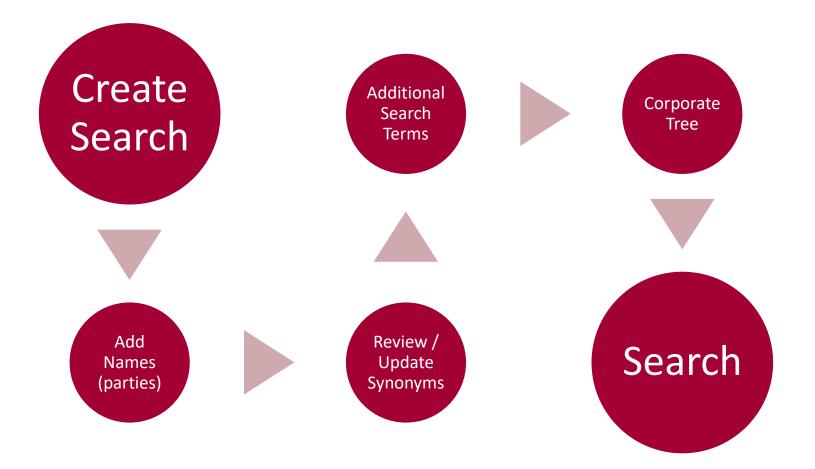
- Electronic record for all intake activities
- Easy to use user interface enhances adoption
- Tailored to your needs: Integrated notifications, business rules
- Automation
- Enhanced visibility into status of all requests

### Differentiators

- Hight configurable: re-usable components increases business impact
- Attorneys participate via e mail, with which they are comfortable
- Support real-world sophisticated professes at top Law firms
  - Add/Change Parties; Client Name / Matter Name Changes;
  - Attorney Role Changes; Matter closure, etc.
- Re-usable components enables new processes to be built faster
- Best practices from a team with nearly 200 years combine experience
- Flexibility: evolves with your needs; many implementations 10+ years

Parties		
Client		
Matter		
Conflicts Sub-Proce	esses	
Pricing / Billing		
<ul> <li>Billing details</li> </ul>		
<ul> <li>Fee arrangements</li> </ul>		
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<ul> <li>Contingency</li> </ul>		
•Subrogation		
<ul> <li>Due Diligence / Risl</li> <li>Whatever else</li> </ul>	C	
Email		
Notes		

## **The Conflicts Process**



# iManage Conflicts Manager

### **Benefits**

- Built for the analyst faster to results
  - Speed up search construction
  - Review by party name centric
  - Organize the data in most relevant way
- Consistent results not as dependent on analyst experience
  - Better reporting and aggregations
  - "In one place I can quickly find what I was looking for"
- Faster time to train new analysts
  - 2 days vs 6 mos.

### Differentiators

- Email based interactive clearance
- Automatically expose corporate family relationships

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# **Product Integrations - Plans**

### One of the biggest benefits is data integration between processes

- More accurate data for use throughout the mater lifecycle
- Better analytics, legal project management
- Reduced operating costs (labor)

### Areas being evaluated include:

- Create Elegrity conflicts report from SPM data
- Add a lateral hire based on conflicts results generate the security policies for a new lawyer (lateral hire)
- Set up records policy and pass to IRM at new client creation or closure (medium)
- Create new iManage Work workspace from NBI
- Attach the version of a doc to a **Elegrity new business** audit trail
- Analyze a matter marked sensitive on intake with **Threat Manager** activity supervision

# Have questions?



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